

# How to use Checkbox Out

**1**

Click **'Refresh'** to ensure the list of surgeries is up to date.

**2**

Choose a surgery from the list and click **'Check Out Selected'**.

**3**

A popup with surgery details will appear. Click **'Start Checkout'**.

**4**

Click **'New Scan'** to begin scanning.

**5**

Instruments: 9/12  
Tray/Container: 2/2

Scan completed  
Some items are missing. Please double check and repeat scan.

While scanning, items are color-coded:

**Green:** Matches the packing list

**Yellow:** Missing items

**Purple:** Extra items

**6**

Article SKU	Description	Brand	Quantity
24-231-32-01	[BEZ TAGU] Bezpenostni zavade 12	Xion Medical	1/2
10-002-01-07	DISSECTING SCALPEL, NO. 1, 15 CM	KLS Martin	3/2

Click **'Differences'** to check for any missing or extra instruments.

**7**

Description	Label	Tag ID	Type	Instruments
General Abdominal Surgery	A-01	34155BF9C800194000001483	Tray	11/12
Neuro Surgery	N-07	34155BF9C800194000001483	Pouch	5/5
Ortho Surgery	AS-02	34155BF9C800194000001483	Mini Set	2/2
[BEZ TAGU] Bezpenostni zavade 12	AS-03	34155BF9C800194000001483	Disposable	1/1
Kleste kostni Farabeuf, 26	AS-03	34155BF9C800194000001483	Asset	1/1

Click **'Summary'** to see a full overview.

**8**

Click **'Finish Surgery'** to finalize the checkout process.

**9**

In case of discrepancy, enter PIN and click **'Force finish'**.

**10**

Checkout is completed.



Scan to Access  
**Quick Start Guide**